

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
November 10, 2015**

TIME AND
PLACE:

The meeting of the Education Informal Conference Committee was convened at 9:07 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 3, Henrico, Virginia.

MEMBERS
PRESENT:

Joyce A. Hahn, Ph.D., RN, NEA-BC, FNAP, Chair
Louise Hershkowitz, CRNA, MSHA

STAFF
PRESENT

Jodi Power, RN, J.D. Deputy Executive Director
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director
Charlette N. Ridout, RN, MS, CNE, Senior Nursing Education Consultant,
Anne Joseph, J.D., MPA, Deputy Director of the Administrative Proceedings Division,
Beth Yates, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

Request for Provisional Approval

Fortis College Norfolk, ADN, RN program, Norfolk,

Dionne Gibbs, Director of Nursing, was in attendance.

At 9:19 a.m. Ms. Hershkowitz moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Fortis College Norfolk, ADN, RN program, Norfolk. Additionally, she moved that Ms. Power, Dr. Saxby, Ms. Ridout, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:33 a.m.

Ms. Hershkowitz moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to grant provisional approval of the Fortis College, Norfolk ADN RN Program.

Request for Curriculum Change

Fortis College Norfolk, PN Program, Norfolk, US28200500

Dionne Gibbs, Director of Nursing was in attendance.

At 9:19 a.m. Ms. Hershkowitz moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Fortis College Norfolk, PN program, Norfolk. Additionally, she moved that Ms. Power, Dr. Saxby, Ms. Ridout, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:33 a.m.

Ms. Hershkowitz moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to approve the request for the curriculum change for the Fortis College Norfolk, PN Program.

Ms. Anne Joseph J.D., MPA, Deputy Director of the Administrative Proceedings Division joined the meeting at 9:36 a.m.

Informal Conference to Consider Initial Approval Survey Visit:

South University, Virginia Beach, BSN program, Virginia Beach, US28500900

Dr. Toni Higgins, Program Director was in attendance.

At 11:08 a.m. Ms. Hershkowitz moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of South University, BSN program, Virginia Beach. Additionally, she moved that Ms. Power, Dr. Saxby, Ms. Ridout, Ms. Joseph, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:33 p.m.

Ms. Hershkowitz moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommended to continue South University, Virginia Beach, BSN Program on provisional approval subject to the following terms and conditions:

1. Shall admit no more than 20 students per cohort, two times a year, for a period of one year from the date of entry of this Order;
2. The NCLEX passage rates shall be 80% or above for the next two quarters ending in December 2015 and March 2016;
3. Within 60 days of the entry of this Order, shall provide evidence of publishing the NCLEX passage rates for the entire history of the program, by quarters and calendar years (or year-to-date for the current year);
4. Within 60 days of the entry of this Order, shall provide evidence of publishing a statement that continued program approval by the Virginia Board of Nursing requires an annual NCLEX passage rates for first-time test takers of 80% or above;
5. Within 60 days of the entry of this Order, shall provide a copy of the Order to all current and prospective students; and
6. Within 60 days of the entry of this Order, shall provide evidence of faculty involvement in curriculum design, implementation, teaching, evaluation, and revision at the Virginia Beach campus.

Following the receipt of the evidence, the Board will review and consider this information and the program approval status at an informal conference.

Public Comment

There was no public comment.

Informal Conference to Consider Compliance with Board Order

Bryant and Stratton, ADN program, Richmond, US28403500

Debi Erick, Program Director, and Beth Murphy, Campus Director, were in attendance.

At 12:59 p.m. Ms. Hershkowitz moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a

decision in the matter of Bryant and Stratton, ADN program, Richmond. Additionally, she moved that Ms. Power, Dr. Saxby, Ms. Ridout, Ms. Joseph, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 1:05 p.m.

Ms. Hershkowitz moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to rescind the withdrawal of approval of the Bryant and Stratton ADN program and place the program on full approval as they have provided evidence of substantial compliance with the Board order.

The committee recessed at 1:07

The committee reconvened at 1:49

Informal Conference to Consider Compliance with Board Order

ITT Norfolk, ADN program, Norfolk, US28401300

Sharon Slawta, Director of Nursing and Elaine Bartoli, District Manager were in attendance.

At 2:35 p.m. Ms. Hershkowitz moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ITT Norfolk, ADN program, Norfolk. Additionally, she moved that Ms. Power, Dr. Saxby, Ms. Ridout, Ms. Joseph, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:53 p.m.

Ms. Hershkowitz moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to:

1. Rescind the STAY of withdrawal and withdraw approval for the ITT Norfolk, ADN program with a closure date of June 30, 2016;
2. No admittance of new students or transfer students will be permitted;

3. All current students shall graduate or be transferred no later than June 30, 2016; and
4. The program shall comply with the regulations for the closing of a program pursuant to 18VAC 90-20-170;
5. Within 60 days of the entry of this Order, ITT ADRN shall provide a copy of the Order to all current students; and
6. ITT ADRN shall submit to the Board a report regarding its progress toward closure no later than April 30, 2016.

The committee recessed at 2:58

The committee reconvened at 3:09

Nurse Aide Programs

Informal Conference to Consider Program Status

Star College –Nurse Aide Program, Falls Church, 100695

No representative for the program was in attendance.

At 3:11 p.m. Ms. Hershkowitz moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Star College, Nurse Aide Program, Falls Church. Additionally, she moved that Ms. Power, Dr. Saxby, Ms. Ridout, Ms. Joseph, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 3:20 p.m.

Ms. Hershkowitz moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to withdraw continued approval of Star College Nurse Aide program with a closure date of December 31, 2015. The program shall comply with regulations for closing a program pursuant to Board of Nursing Regulations 18VAC90-26-70.

Ms. Joseph left the meeting at 3:20 p.m.

Program Status Change

Northern Virginia Community College, ADN RN program, Springfield, US28407400

Ann McGowan, Ph.D., RN, CNE, Dean of Nursing and Ann Lochton, Provost, were in attendance.

At 4:07 p.m. Ms. Hershkowitz moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Northern Virginia Community College, ADN, RN program, Springfield. Additionally, she moved that Ms. Power, Saxby, Ms. Ridout, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 4:58 p.m.

Ms. Hershkowitz moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to continue Northern Virginia Community College ADN program on conditional approval until such time as the Board receives and considers the following evidence of compliance with regulations to include:

1. Provide documents of pediatric direct client care for each student expected to graduate in May 2016 as follows:
 - a. NURS 221 by January 15, 2016
 - b. NURS 222 by April 30, 2016 as presented in the September 3, 2015 Compliance Plan and outlined in Dr. McGowan's cover letter of August 27, 2015 pages 2 and 3.
2. Additionally, require documentation of implementation of any simulation used throughout the curriculum in lieu of direct client care experience as outlined in the compliance plan on page 1 of Dr. McGowan's cover letter by April 30, 2016.

Information Only

Voluntary Closure of a Program

J Sargeant Reynolds Community College, PN program, Dual Enrollment at Hanover Campus, Hanover, US28105300

No representatives for the program were in attendance.

Action: Recommend to accept the report for information only.

Voluntary Decrease in Program Enrollment

Southside Virginia Community College, PN Program, Chase City and Farmville,
US28104900 and US28106400

No representatives for the program were in attendance.

Action: Recommend to accept the report for information only.

Meeting adjourned at 5:03 p.m.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

Charlette Ridout, R.N., M.S.
Senior Nursing Education Consultant