

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING **Draft** MINUTES**

The Board for Contractors Committee (“the Committee”) met on **Monday, June 19th, 2017**, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Herbert “Jack” Dyer  
Jeffery Hux  
E. G. Middleton, III  
Jeffrey Mitchell  
Michael Redifer

H. Bailey Dowdy and John O’Dell were absent.

The following DPOR staff members were present for all or part of the meeting:

Jay DeBoer, Director  
Eric Olson, Executive Director  
Jacqueline Harris, Compliance Specialist  
Adrienne Mayo, Regulatory Boards Administrator  
Wendy Duncan, Education Specialist

Vice Chairman Dyer called the meeting to order at 2:05 P.M.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Redifer**, seconded by **Mr. Mitchell**. Members voting “yes” were: **Dyer, Hux, Middleton, Mitchell and Redifer**.

Approval of Agenda

The Minutes from the April 24, 2017 Committee meeting were adopted as final by unanimous vote. Motion made by **Mr. Redifer**, seconded by **Mr. Mitchell**. Motion approved by unanimous vote. Members voting “yes” were: **Dyer, Hux, Middleton, Mitchell and Redifer**.

Minutes Adopted

There was no public comment.

Public Comment

**Wendy Duncan** Education Specialist addressed the Board.

Education Provider Applications

Applications for proposed education providers and courses were reviewed and the Committee’s recommendations are as follows:

Education Provider Applications

Mrs. Duncan shared that staff recommends approval for **Central Virginia Electrical Contractors Association** for five vocational electrical classroom courses.

Central Virginia Electrical Contractors Association

Motion was made by **Mr. Middleton** for approval and seconded by **Mr. Hux**. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Hux, Middleton, Mitchell and Redifer**.

Mrs. Duncan shared that staff recommends approval for **HVAC Codes & Controls School** for one vocational HVAC classroom course.

HVAC Codes & Controls School

Motion was made by **Mr. Middleton** for approval and seconded by **Mr. Hux**. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Hux, Middleton, Mitchell and Redifer**.

Mrs. Duncan shared that staff recommends approval for **Milby Company** certified water well systems provider continuing education course.

Milby Company

A motion was offered by **Mr. Middleton** and seconded by **Mr. Hux** to recommend approval of **Milby Company** continuing education course. The motion passed with a unanimous “yes” vote. Members voting “yes” were: **Dyer, Hux, Middleton, Mitchell, and Redifer.**

Mrs. Duncan shared that staff recommends approval for **South Atlantic Jubilee** one continuing education and one vocational education course for certified water well systems providers retroactive to June 10, 2017.

**South Atlantic Jubilee**

A motion was offered by **Mr. Hux**, seconded by **Mr. Redifer**, to approve the application for **South Atlantic Jubilee** retroactive to June 10, 2017. The motion passed with a unanimous “yes” vote. Members voting “yes” were: **Dyer, Hux, Mitchell, Middleton and Redifer.**

**Old Business**

**Old Business**

There was no old business.

**New Business**

**New Business**

**2017 Education Provider Conference**

**Eric Olson** shared that the 2017 Education Provider Conference will be scheduled sometime in late August or September of 2017.

**Application Review Report**

**Eric Olson** shared that there are now two auditors on staff. They will be conducting in-house and field audits.

**MSC Specialty**

**Eric Olson** asked the committee whether it would consider reactivating the Miscellaneous (MSC) specialty license. Once the regulations become effective, it will allow applicants who perform very specialized duties to be licensed for that specific specialty. The license would be restrictive and only available upon the approval of the Board.

A motion was offered by **Mr. Mitchell**, seconded by **Mr. Redifer**, to approve reactivation of the MSC specialty license. The motion passed with a unanimous “yes” vote. Members voting “yes” were: **Dyer, Hux, Mitchell, Middleton and Redifer.**

### **Interpretation of Scope of Practice, Plumbers Performing Work on Water Wells**

**Eric Olson** shared a request, received by staff, from a Certified Water Well System Provider, to revisit or modify the current policy that allows licensed plumbers to break the water well seal in order to perform work on the submersible pump.

After discussion it was determined that the current policy will remain in place and plumbers will continue to be allowed to break the seal in order to service/replace the pump and reseal it when they are finished. A motion was offered by **Mr. Mitchell**, seconded by **Mr. Middleton** to not revisit or modify the policy. The motion passed with a unanimous “yes” vote. Members voting “yes” were: **Dyer, Hux, Mitchell, Middleton and Redifer.**

### **Remedial Education Report**

Eric Olson shared that the remedial education class continues to be well received by participants. No action was required of the Committee.

### **Remedial Education Report**

### **Legislative Update**

Eric Olson shared with the Committee that the bond application is now available on the DPOR website. This Board will now be accepting a \$50,000 bond in lieu of meeting the financial requirements for Class A and B licenses. Board staff may offer the bonding option to anyone with a pending application.

### **Legislative Update**

### **Regulatory Update**

Eric Olson discussed potential legislation involving the licensing of companies that perform remediation work at clandestine drug labs and the exemption from licensure for companies that perform post-construction clean-up functions. There will be public hearings scheduled shortly. No action was required of the Committee.

### **Regulatory Update**

### **Election of Officers at Next Meeting**

Eric Olson shared that of new officers would be held at the next meeting.

### **Election of Officers at Next Meeting**

**Recovery Fund Financial Statement**

Eric Olson invited Committee members to review the April 2017 Recovery Fund Financial statement. No action was required by the Committee.

**Recovery Fund  
Financial Statement**

**Certified Backflow Prevention Device Worker Experience  
Requirement-OSSP Regulants**

Eric Olson shared that Board staff had received inquiries regarding the use of On-Site Sewage System Professional licensure in determining the eligibility of certain applicants to meet the experience requirements of the regulations in order to qualify to sit for the Backflow Prevention Device Worker Certification examination. A motion was offered by **Mr. Redifer** and seconded by **Mr. Middleton** that OSSP professionals may not use their OSSP license to meet the experience requirements to obtain a backflow prevention device worker certification. Currently any individuals that hold a waterworks or wastewater works license (any class) are able to use their license to meet the experience requirements to obtain a backflow prevention device worker certification. The motion passed with a unanimous “yes” vote. Members voting “yes” were: **Dyer, Hux, Mitchell, Middleton and Redifer.**

**Certified Backflow  
Prevention Device  
Worker Experience  
Requirement-OSP  
Regulants**

The next Committee meeting will be held August 7, 2017 at 2:00 p.m.

**Next Meeting**

**Mr. Redifer** offered a motion seconded by **Mr. Middleton**, the Committee unanimously voted to adjourn the meeting at 2:39 p.m.

**Adjourn**

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Herbert Dyer, Vice Chairman

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Date