

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
CORRECTIONAL SERVICES COMMITTEE MEETING**

Regular Meeting.....November 16, 2016

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....Ann Gardner, Acting Chairman

Present..... John F. Anderson, Board of Corrections  
Rev. Dr. Yvonne Jones Bibbs, Board of Corrections  
Rev. Kevin L. Sykes, Board of Corrections  
Katy Evans, Richmond Times Dispatch  
Jamie Pham, Vectre Corporation  
Donna C. Lawrence, Department of Corrections  
James Bruce, Department of Corrections  
Donna Foster, Department of Corrections

The meeting was called to order at 12:03 p.m. and Ms. Gardner presided, welcoming all attendees.

**APPROVAL OF OCTOBER BOARD MINUTES**

Acting Chairman Gardner presented the October 19, 2016 minutes for review and approval. The minutes approved in the October meeting were incorrectly identified as the October minutes and should have specified September.

Upon a **MOTION** by Acting Chairman Gardner and duly seconded, the members voted unanimously to **APPROVE** the October 19, 2016 Correctional Services Committee meeting minutes as amended.

**COMPLIANCE, CERTIFICATION AND ACCREDITATION – CERTIFICATION REPORT:  
LOCAL/REGIONAL/COMMUNITY FACILITIES**

**None**

**Other Comments**

There being nothing further, the meeting was **ADJOURNED** at 12:07 p.m..