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**ADVISORY BOARD ON ACUPUNCTURE
MINUTES**

MAY 7, 2003

The Advisory Board on Acupuncture met on May 7, 2003 at 9:00 a.m. at the Department of Health Professions, 6603 West Broad Street, Richmond, Virginia. Jody Forman, Chair, called the meeting to order. A quorum was declared.

MEMBERS PRESENT: Jody Forman, MSW, L.Ac., Chair
Betsy Brooks Carr
Marie M. Stephenson, L.Ac.
Robert K. Su, M.D.

MEMBERS ABSENT: Young Chin Yi, L.Ac.

STAFF PRESENT: William L. Harp, M.D., Executive Director
Ola Powers, Deputy Executive Director of Licensing
Elaine Yeatts, Senior Regulatory Analyst

GUESTS PRESENT: Betsy Smith, Director of Relations, NCCAOM
Michael D. Johnson, D.C., Virginia Chiropractic Asso.

APPROVAL OF MINUTES OF JANUARY 8, 2003 MEETING

Dr. Su moved to approve the minutes of the Advisory Board on Acupuncture dated January 8, 2003. The motion was seconded and carried unanimously.

ADOPTION OF AGENDA

Dr. Su moved to adopt the agenda with the addition of item #6, presentation by Betsy Smith, Director of Relations with the NCCAOM and item #7, election of officers. The motion was seconded and carried unanimously.

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PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

REPORT OF OFFICERS

There were no reports

#1. Regulatory chart.

Ms. Yeatts indicated that the regulations for Acupuncture were finalized on February 26, 2003 and that the main impact of those regulations was licensure requirements for foreign graduates. She also explained the status of the Volunteer Practice regulations and their effect on acupuncturists.

#2. Review of legislation from the 2003 session of the General Assembly.

Ms. Yeatts presented highlights of changes in the law pursuant to actions of the 2003 General Assembly. HB 1441 will affect reporting requirements, change the standard for starting action from gross negligence to simple negligence and create a confidential consent agreement. HB 1792 addresses defaults on educational loans. HB 1820 will eliminate posting of the licensee's address on-line. HB 2182 requires emergency contact information be collected for the Health Department, and HB 2221 requires that the Advisory Board on Acupuncture advise on matters pertaining only to Licensed Acupuncturists.

#3. Use of the term "acupuncturist".

Dr. Harp informed the Board that a statement regarding use of the term "acupuncturist" was printed in the last board brief and that a mailing with the same information was also sent in March to all practitioners qualified to practice acupuncture.

#4. Clarification of 18 VAC 85-110-60 and discussion of Credentials Evaluation Services.

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Ms. Powers asked for clarification of the regulations to determine if graduates of non American, non-accredited acupuncture schools could apply under 18 VAC 85-110-60. There was also concern about which evaluation services were approved by the Board. After some discussion Ms. Forman moved that the Advisory Board on Acupuncture recommend that the Board approve any credential evaluation service that is a member of the National Association of Credential Evaluation Services (NACES) or is approved by the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM). Since these organizations only review credentials of graduates outside of the US, the recommendation would solve both issues.

#5. Review of DHP orientation packet.

This item was moved to the end of the agenda.

#6. Election of Officers.

Upon review of the Bylaws, it was determined that a revision was necessary before an election of officers could occur. This item was continued.

#7. Presentation by Betsy Smith, Director of Relations, NCCAOM.

Ms. Smith gave a brief presentation regarding the modular examination offered by the NCCAOM; the most recent portion being the biomedical section. The NCCAOM is looking to offer a diplomate of Oriental Medicine. She recommended visiting their website for information regarding disciplinary action and HIPPA guidelines. She also mentioned that NCCAOM is moving towards on-line applications.

Ms. Forman offered a motion to extend the Advisory Board's best wishes and hopes for a quick recovery to Debbie Ordiway. The motion was seconded and carried.

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Dr. Harp presented information to the Advisory Board members regarding orientation and addressed topics such as the purpose of the Department of Health Professions, responsibilities of the Advisory Board to the full Board, disciplinary matters, FOIA and many other aspects of the Department as it relates to them. He provided written documents and informational pamphlets for their review and future reference.

ANNOUNCEMENTS

The next Advisory Committee on Acupuncture meeting was scheduled for September 10, 2003.

ADJOURNMENT

With no further business to discuss, the meeting of the Advisory Board on Acupuncture was adjourned.

Jody Forman, MSW, L.Ac.
Chair

William L. Harp, M.D.
Executive Director

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Ola Powers,
Deputy Executive Director, Licensing